

DANUBE COMMISSION PROCUREMENT NOTICE

1. Name and address of the executing agency (Client):

DANUBE COMMISSION
Benczur utca 25
H-1068 Budapest
Tel. 0036-1-461 80 10
Fax: 0036-1-352 18 39
Email: secretariat@danubecommission.org
Website: <http://www.danubecommission.org>

Internal reference: n.a.

2. Procurement procedure:

Open invitation to tender according to the procurement rules of the Danube Commission and the GRANT III contractual conditions.

(https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/cef/agr-contr/mga_cef_en.pdf).

3. a) Place of performance:

Lower Danube region / online

b) Brief designation, description, type and scope of the service:

Procurement of consultancy services by an external service provider within the framework of the Grant agreement (GRANT III) of the Danube Commission with the European Commission / Directorate General Mobility

- *Description of the services to be rendered :*
 - *Identify and continuously update existing transport, storage and transshipment capacities and identify potential capacities of inland waterway and seaports in the region to facilitate*

transport flows between EU and non-EU countries on the Lower Danube in the current economic context.

- *Identify the capacity limits of ports on the Lower Danube, especially for the transshipment of goods to and from Ukraine;*
 - *Elaboration of proposals for measures to increase existing or planned capacity;*
 - *Identify the capacity of the Danube fleet for additional cargo volumes transported from the Lower Danube seaports to Constanta and Central and Western Europe and make proposals how to increase the transport capacity;*
 - *Identify and continuously update administrative barriers to freight transport between EU and non-EU countries and propose measures to overcome these barriers;*
 - *Identify relevant market restrictions in Danube navigation with regard to trade patterns, in particular in the field of agricultural products;*
 - *Establishment and ongoing operation of a contact and information point ("Danube Cargo Information Desk") to facilitate cargo flows in inland navigation by connecting market actors and matching cargo demand with port and fleet operators' services as well as traders;*
 - *Organise meetings or video calls with port and fleet operators to discuss and identify solutions to overcome capacity constraints;*
 - *Involving public administrations to discuss and identify solutions to overcome administrative barriers and facilitate cargo flows;*
 - *Provide the Danube Commission and the European Commission, as well as economic stakeholders that contribute or can contribute to the management of the cargo flows, with regularly updated relevant information from the above-mentioned activities through discussions on the ground with the economic and administrative stakeholders;*
 - *Provide other relevant information of particular interest in a concise and structured form as required and requested;*
 - *Support in the planning and implementation of meetings with public and private decision-makers by arranging appointments, preparing the meetings in terms of organisation and content, and providing mobility support on site.*
 - *Bi-weekly situation report on the Danube river and seaports in the region [availability/capacity bottlenecks of the Danube fleet, capacity situation of river and seaports on the lower Danube and in Constanta; capacity situation of ferries transporting goods and refugees fleeing Russian aggression, up-to-date information on administrative obstacles or other restrictions) and proposed measures; brief overview of supporting activities].*
 - *Overview tables integrated into the report on ports and their general handling and storage capacities with a special focus on agricultural products (especially grain and sunflower oil) as well as important import goods to supply the Ukrainian economy and population.*
 - *Overview tables integrated into the report on inland navigation companies in the greater region and their transports with a particular focus on agricultural products (especially grain and sunflower oil) as well as important import goods for supplying the Ukrainian economy and population.*
- *Scope of performance:*

The external consultant is expected to interact with the Secretariat of the Danube Commission for at least 130 working days.

4. Execution period/delivery deadline:

March 2023 until December 2024.

The exact start of the service provision depends on the date of the conclusion of the GRANT III Agreement between the Danube Commission and the European Commission. Should the launch of the service contract be postponed beyond March 2023, the duration of the service will be extended within the envisaged 22-month period.

5. a) Name and address of the contact point from which the tender documents/clarifications may be requested in writing or by fax:

see point 1 or by e-mail: secretariat@danubecommission.org

or (b) the place where the procurement documents can be downloaded:

[https://www.danubecommission.org/uploads/doc/2023/Grant III tender/Tender docs 2023.pdf](https://www.danubecommission.org/uploads/doc/2023/Grant_III_tender/Tender_docs_2023.pdf)

(c) Deadline for submission of such requests:

6 March 2023, 24:00 CET

6. a) Deadline for submission of tenders (closing date):

10 March 2023, 24:00 CET

(b) Address to which tenders must be sent:

DANUBE COMMISSION
For the attention of Mr. Manfred SEITZ
Benczúr utca 25
1068 Budapest
Hungary

7. Financial conditions:

10 days after conclusion of the consultancy contract, an instalment payment amounting to 25 % of the contract sum for the costs determined is to be transferred against presentation of an invoice. In months 6, 12 and 18 of the contract term, down payments for all costs incurred may be requested on the basis of a detailed cost statement and invoice. The payments on account will be offset against the down payment on a pro rata basis. The final amount will be transferred within 10 days after submission of the final report accepted by the client.

8. Award and binding period:

10 April 2023

Note: The conclusion of the consultancy contract is subject to the conclusion of the Grant Agreement – GRANT III between the European Commission and the Danube Commission, which is expected for March 2023.

9. Minimum requirements shall be demonstrated in an appropriate form by:

- Self-declaration in accordance with the annex to the tender documents

Requirements for the consultancy provider:

- At least 10 years of professional experience in the field of logistics by inland waterway vessel in the Danube region;
- Several years of practical experience in planning the handling of logistics solutions by inland waterway vessel on the Danube;
- Extensive knowledge of the agricultural markets of the Danube region, their players and their requirements for logistics;
- Extensive contacts with the key players in Danube navigation (shipping companies, port service providers, other logistics service providers);
- Detailed knowledge of the infrastructures of the most important ports and ferry locations on the lower Danube (Romania, Moldova, Ukraine);
- Good contacts with public authorities in Romania/Ukraine/Republic of Moldova (shipping administrations, port administrations);
- Good physical accessibility for possible on-site appointments in the river and sea ports of the lower Danube (area Giurgiu-Constanta-Galati-Sulina, Giurgiulești, Reni and Ismail (depending on the security situation));
- Extensive experience in the preparation of economic reports (reporting);
- Perfect command of English (for the preparation of reports and interaction with the Secretariat) and languages needed for performing the activities above;

Subcontracting is not permitted.

10. Other information:

With the submission of the bid, the bidder is subject to the procurement rules of the Danube Commission available on the Commission's website (danubecommission.org – E-library) in French, German and Russian, as well as to the GRANT III contractual conditions ((https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/cef/agr-contr/mga_cef_en.pdf)).

Tendered services

Consultancy services are sought from an external service provider within the framework of the Grant agreement (Grant III) of the Danube Commission with the European Commission/Directorate-General for Mobility.

Quantity: -1-

The external service provider shall provide support to the Secretariat's own experts in processing the tasks agreed with the EC/DG MOVE as well as in the reporting agreed with the EC/DG MOVE. Specifically, the external service provider shall render the following services:

- *Services to be rendered:*
 - *Identify and continuously update existing transport, storage and transshipment capacities and identify potential capacities of inland waterway and seaports in the region to facilitate transport flows between EU and non-EU countries on the Lower Danube in the current economic context.*
 - *Identify the capacity limits of ports on the Lower Danube, especially for the transshipment of goods to and from Ukraine;*
 - *Elaboration of proposals for measures to increase existing or planned capacity;*
 - *Identify the capacity of the Danube fleet for additional cargo volumes transported from the Lower Danube seaports to Constanta and Central and Western Europe and make proposals how to increase the transport capacity;*
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 - *Establishment and ongoing operation of a contact and information point ("Danube Cargo Information Desk") to facilitate cargo flows in inland navigation by connecting market actors and matching cargo demand with port and fleet operators' services as well as traders;*
 - *Organise meetings or video calls with port and fleet operators to discuss and identify solutions to overcome capacity constraints;*
 - *Involving public administrations to discuss and identify solutions to overcome administrative barriers and facilitate cargo flows;*
 - *Provide the Danube Commission and the European Commission, as well as economic stakeholders that contribute or can contribute to the management of the cargo flows, with*

regularly updated relevant information from the above-mentioned activities through discussions on the ground with the economic and administrative stakeholders;

- *Provide other relevant information of particular interest in a concise and structured form as required and requested;*
- *Support in the planning and implementation of meetings with public and private decision-makers by arranging appointments, preparing the meetings in terms of organisation and content, and providing mobility support on site.*

- *Reporting services to be rendered:*

- *Bi-weekly situation report on the Danube river and seaports in the region [availability/capacity bottlenecks of the Danube fleet, capacity situation of river and seaports on the lower Danube and in Constanta; capacity situation of ferries transporting goods and refugees fleeing Russian aggression, up-to-date information on administrative obstacles or other restrictions) and proposed measures; brief overview of supporting activities].*
- *Overview tables integrated into the report on ports and their general handling and storage capacities with a special focus on agricultural products (especially grain and sunflower oil) as well as important import goods to supply the Ukrainian economy and population.*
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Award rules of the Danube Commission

Bid offer

Position	Name of the service		Quantity and unit	Price per unit in Euro	Total amount in Euro
1	Consultancy		-1-		
	<p>All positions according to the enclosed specifications</p> <p><i>(Electronic submission of bids is <u>not</u> permitted!)</i></p> <p>The procurement rules of the Danube Commission and GRANT III contractual conditions apply!</p> <p>Implementation of the procurement contract: according to the law of the country of execution of the contract.</p>				
Internal Reference number:	Place, date	Phone		Amount:	
<u>Stamp and signature:</u>				VAT	
				Order total	
<p>If the letter of offer is not signed, it shall be deemed not to have been submitted.</p> <p>By submitting this Offer, we declare that our company is <u>not</u> in insolvency or bankruptcy proceedings and that such proceedings have not been applied for or rejected due to lack of assets.</p>			<p>Payment term: 10 days net after acceptance of report and invoice</p>		

Award rules of the Danube Commission

Self-declaration

Annex to the offer from....

		Yes	No
<i>Indication whether insolvency proceedings or similar legal proceedings have been opened or the opening has been applied for or the application has been rejected for lack of assets or an insolvency plan has been legally confirmed.</i>	Insolvency proceedings or comparable proceedings regulated by law <u>have been applied for.</u>	<input type="checkbox"/>	<input type="checkbox"/>
	Insolvency proceedings or comparable proceedings governed by law <u>have been opened.</u>	<input type="checkbox"/>	<input type="checkbox"/>
	An application for the opening of insolvency proceedings or comparable proceedings regulated by law was <u>rejected for lack of assets.</u>	<input type="checkbox"/>	<input type="checkbox"/>
	An insolvency plan was legally confirmed.	<input type="checkbox"/>	<input type="checkbox"/>
If an insolvency plan has been legally confirmed, we will submit it upon request.			

<i>Indication whether the company is placed into liquidation</i>	Our company is placed into liquidation.	<input type="checkbox"/>	<input type="checkbox"/>
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<i>Indication that there is no evidence of serious misconduct calling into question the applicant's good repute as a candidate</i>	
<p>We declare that there is no serious misconduct that calls into question our reliability as an applicant e.g.</p> <ul style="list-style-type: none"> - disqualification from engaging as a professional - preventive disqualification from engaging as a professional - disqualification from engaging in business activities - conviction within the last 2 years <p>against employees <u>with management duties</u> because of</p> <ul style="list-style-type: none"> o Membership in a criminal organisation, o Money laundering o Corruption o Offering illicit advantages o Theft o Malfeasance o Blackmail o Fraud o Subsidies fraud o Credit fraud o Misappropriation of public funds o Forgery and use of forged documents 	

- Falsification of technical records
- Offences in connection with insolvency proceedings
- Agreements restricting competition in tenders
- Corruption in commercial transactions

We declare that the submitted offer is fully valid for 1 month from receipt.

Date /Company stamp

or
name and address

Legally binding signature/s

.....
<name/s written out in full>

For the website

- Announcement
- Tender details as attachments

Tender of a consultancy service

The Danube Commission invites tenders for the procurement of consultancy services. The award procedure is in accordance with the Danube Commission's Procurement rules and GRANT III Contractual Conditions.

Interested bidders are requested to observe the enclosed tender criteria and documents and to submit a bid with all required bid enclosures including the self-disclosure according to enclosures 4 and 5 in a closed envelope by

as of 10 March 2023, 24:00 CET

Each tenderer has the right to request additional information within the procedural deadline. The tender documents must contain technical requirements and general contractual provisions and must be signed by an authorized person.

Tenders should be submitted in one of the official languages of the Danube Commission or in English to:

Director General of the Danube Commission Secretariat
Mr. Manfred Seitz
Benczúr utca 25
H - 1068 Budapest
Tel. 0036-1-461 8010

The decision on the result of the bid selection will be communicated to the bidders in writing after the conclusion of the procedure.

Note: The conclusion of the consultancy contract is subject to the conclusion of the Grant Agreement – GRANT III between the European Commission and the Danube Commission, which is expected for March 2023.

Attachment: Tender documents