

DIRECTOR-GENERAL

Scope of Duties

- Ensures the operation of the Secretariat under the direction of the President and the Secretary of the Danube Commission, coordinates the activities of functionaries and employees, and is responsible for the execution of all tasks assigned to the Secretariat of the Commission.
- Advises the Commission and supports its work; represents the Secretariat of the Commission in accordance with the mandate received from the President and the Secretary; maintains continuous contact with authorities of the Member States, international organizations, and other stakeholders; prepares proposals, information materials, reports, and publications within his/her area of responsibility.
- Presents initiatives at meetings of Representatives and experts.
- Ensures and coordinates the Secretariat's cooperation with international organizations.
- Appoints and discharges employees of the Secretariat, taking into account an even distribution of positions among the Member States of the Danube Commission, bearing in mind their staff proposals as well as economical financial management.
- Assumes other tasks of the Secretariat of the Danube Commission and carries out assignments of the President and the Secretary.

Qualifications and Experience

- University degree, Diploma certifying completion of a degree in law, economics, or engineering at a higher education institution.
- In-depth knowledge of Danube navigation, including its international aspects.
- Extensive experience in the work of the Danube Commission and other international organizations.
- Good command of written and spoken English, and one of the official languages of the Commission is mandatory.

CHIEF ENGINEER

Scope of Duties

- Works under the direction of the Director-General.
- Advises the Commission and supports its work; represents the Secretariat of the Commission in accordance with the mandate received from the Director-General; maintains continuous contact with authorities of the Member States, international organizations, and other stakeholders; prepares proposals, information materials, reports, and publications within his/her area of responsibility.
- Represents the Director-General in his/her absence in matters within his/her area of responsibility.
- Participates in international institutional cooperation in coordination with the Director-General.
- Directs the work of the Counsellors for Nautical Matters, for Hydrotechnical and Hydrometeorological Matters, for Development of Danube Navigation, for Technical Matters Relating to Inland Navigation Vessels, and for Transport, Exploitation, Port Development, and Environmental Matters. Organizes and coordinates their activity with the objective of timely and high-quality fulfilment of the tasks set out in the “Regulations for the Secretariat of the Danube Commission and its Functions” and the Work Plans of the Danube Commission, including those related to the preparation and conduct of working group meetings and expert meetings, as well as the preparation of their result reports.
- Coordinates the activities of the above-mentioned Counsellors, including matters relating to economic analysis and statistics, working closely with the Computer Graphics and IT Administration Technician.
- Prepares the Commission’s documents on security in inland waterway transport.
- Assumes other tasks of the Secretariat of the Danube Commission and carries out assignments of the Director-General.

Qualifications and Experience

- University degree from a higher education institution.
- In-depth knowledge of the practical issues of Danube navigation.
- Extensive experience in the area of the Danube Commission’s activities.
- Good command of written and spoken English, and one of the official languages of the Commission is mandatory.

COUNSELLOR FOR NAUTICAL MATTERS

Scope of Duties

- Works under the direction of the Chief Engineer.
- Advises the Commission and supports its work
- Represents the Commission Secretariat in accordance with the mandate received from the Director-General.
- Maintains permanent contact with the authorities of the Member States, international organisations, and other stakeholders.
- Coordinates and supports the work of experts in the field of information technology in inland waterway transport from the perspective of operational ship management.
- Within the scope of his/her competence, prepares proposals, information, reports and publications.
- Prepares documents of the Commission and ensures that they are updated in the following areas:
 - Designation of navigation routes,
 - Rules of navigation (General regulations for Danube navigation (DFND)), local navigation rules/maritime radio,
 - Rules of river monitoring,
 - Navigation security MATTERS,
 - Radio communication matters (Handbook on Radiocommunication for Inland Navigation-General Section/Regional Section/Cooperation with the RAINWAT Committee).
- Supports the Member States in developing a joint position within the framework of the CESNI/TI Standards and Recommendations and ensures the communication of this position in the following areas:
 - Use of new technology and application of new methods for ship navigation, i.e., automated navigation, remote control of vessels, use of Track Guidance Assistants for Inland Navigation (TGAIN), exchange of information for communication intended course (Intention Sharing),
 - Increasing cybersecurity.
- Supports Member States in developing guidelines for the implementation of digital technologies to support automated navigation or remote-control systems, taking into account cybersecurity aspects within the framework of CESNI/TI.
- Supports Member States in developing and updating standards for simulators within the framework of CESNI, including for the use of Track Guidance Assistants for Inland Navigation (TGAIN).
- Monitors and, if necessary, initiates the publication of waterway maps, ship captain manuals, handbooks, and other reference materials for navigation purposes.
- Within his/her area of competence, analyses economic and statistical data from Member States of the Commission with a view to publication, comparing them with key figures from other river basins.
- Within his/her area of competence, prepares documents of the Commission in the field of navigation economics and statistics, as well as economic conditions of inland waterway transport, and prepares statistical yearbooks and reference works for publication.
- Within his/her area of competence, carries out other tasks of the Danube Commission Secretariat, as well as the instructions of the Director General and the Chief Engineer.

Qualifications and Experience

- University degree or equivalent vocational training (in the case of citizens of Danube States where the required higher education is not available), Diploma from a qualifying higher technical education institution.
- Extensive work experience, especially in Danube navigation.
- Sound technical knowledge in the use of new ship technology and the application of the methods for ship navigation on the Danube and other major waterways.
- Comprehensive IT skills, especially in Microsoft Office applications.
- Editorial skills, precise written and verbal communication.
- Ability to work independently and a high level of self-motivation, social skills, and the ability to work in a multicultural team.
- Ability to prioritize and act proactively to avoid potential conflicts.
- Good command of written and spoken English, and one of the official languages of the Commission is mandatory.

COUNSELLOR FOR HYDROTECHNICAL AND HYDROMETEOROLOGICAL MATTERS

Scope of Duties

- Works under the direction of the Chief Engineer.
- Advises the Commission and supports its work; represents the Secretariat of the Commission in accordance with the mandate received from the Director-General; maintains continuous contact with authorities of the Member States, international organizations, and other stakeholders; prepares proposals, information materials, reports, and publications within his/her area of responsibility.
- Supports the Member States in implementing EU Regulation 2024/1679 on Union guidelines for the development of the trans-European transport network and the associated requirements for a “Good Navigation Status” on the Danube waterway as part of the Rhine-Main-Danube transport corridor.
- Monitors the implementation of the annual work programmes of the waterway administrations for the maintenance and improvement of the fairway channel and provides information on any problems encountered in implementing the agreed measures.
- Prepares the expert meetings on hydrotechnical and hydrometeorological matters of the Danube Commission and supports their execution.
- Supports Member States in projects, studies and meetings related to the impact of climate change on Danube navigation and on the necessary adaptation and mitigation strategies and measures.
- Represents the Secretariat of the Danube Commission within the framework of the Strategy for the Danube Region, Priority Area 1A – Inland Navigation (EUDSR/PA1A) and participates in relevant initiatives and activities in the interest of the Danube Commission.
- Updates the general plan for large-scale works on the Danube in the interest of navigation, based on the proposals and drafts of the Danube states and special river administrations.
- Participates in consultations with the Danube States and special river administrations on issues relating to the implementation of hydrotechnical works to ensure and improve navigation on the Danube, the execution of fundamental and regulatory works on the Danube and the methodology for preparing projects to develop the Danube waterway.
- Prepares the documents of the Commission on matters relating to hydrotechnical works and structures, the development and definition of fairway parameters, the maintenance, reconstruction, and definition of the waterways, navigation conditions and their improvement, hydrometeorological information for navigation purposes, and the definition of values for the low navigation and regulation level and the highest navigation level.
- Prepares information on the maintenance of the fairway and critical sections of the Danube, as well as hydrometeorological yearbooks and compendiums for publication.
- Prepares working documents on hydrotechnical and hydrometeorological matters for the sessions of the Danube Commission, the working group meeting and expert meetings, based on the proposals of the Member States of the Danube Commission.
- Prepares draft reports on the results of the session of the Danube Commission, the working group meetings and the expert meetings on hydrotechnical and hydrometeorological matters.
- Collects and analyses in his/her area of competence statistical data from DC Member States and prepares yearbooks and statistical reference works in the field of hydrography and hydrometeorology for publication.
- Within his/her area of competence, carries out other tasks of the Danube Commission Secretariat, as well as the instructions of the Director General and the Chief Engineer.

Qualifications and Experience

- University degree (Master's) or equivalent degree from a higher technical education institution in the field of hydrotechnology and hydrology, or structural hydraulic engineering and river basin management.
- Practical experience in the maintenance and improvement of waterways and hydrometeorological services for shipping.
- Knowledge of relevant EU projects and EU funding programmes, as well as experience with corresponding EU-funded projects of waterway administration.
- Advanced IT-skills and experience in working with databases.
- Good command of written and spoken English, and one of the official languages of the Commission is mandatory.

COUNSELLOR FOR TECHNICAL MATTERS RELATING TO INLAND NAVIGATION VESSELS

Scope of Duties:

- Works under the direction of the Chief Engineer.
- Advises the Commission and supports its work; represents the Secretariat of the Commission in accordance with the mandate received from the Director-General; maintains continuous contact with authorities of the Member States, international organizations, and other stakeholders; prepares proposals, information materials, reports, and publications within his/her area of responsibility.
- Prepares the documents of the Commission on matters relating to technical requirements for vessels and their equipment, requirements for radar and radio systems and other modern navigation aids, and technical equipment for vessels and ports.
- Prepares the documents of the Commission on matters relating to the transport of dangerous goods and participates in the work of the Joint Meeting of Experts (WP.15/AC.2 UNECE) for the Regulations annexed to the European Agreement concerning the International Carriage of Dangerous Goods by Inland Waterways (ADN).
- Prepares the documents of the Commission relating to the equipping of vessels with technical means to prevent pollution of the Danube waters.
- Prepares documents on the prevention of air pollution and the reduction of greenhouse gas emissions from vessels operating on the Danube.
- Participates in updating the European Standard for Technical Requirements for Inland Navigation Vessels (ES-TRIN) within the framework of the European Committee for the Development of Standards for Inland Navigation (CESNI).
- Contributes to projects, initiatives and studies dealing with the reduction of greenhouse gas emissions in inland navigation, the adaptation of the Danube fleet to new markets, the adaptation to low navigation levels and the use of alternative low-emission fuels for inland waterway vessels, as well as the transport of renewable energy on the Danube.
- Provides expertise and support to the national administrations of the Danube states in the above-mentioned areas in cooperation with fleet operators on the Danube region on innovation and implementation activities.
- Supports national administrations in project-based initiatives aimed at modernizing the Danube fleet and transporting renewable energy on the Danube.
- Supports the preparation and execution of expert meetings on the modernization of the Danube fleet in order to achieve the use of alternative propulsion systems and climate-neutral fuels, electrification of navigation, higher energy efficiency and lower fuel consumption of vessels, thereby fostering clean, climate-neutral and climate-resilient Danube navigation that contributes to modal shift.
- Participates in European initiatives dealing with the legal framework for low-emission alternative propulsion systems and fuels and their market introduction.
- Within his/her area of competence, carries out other tasks of the Danube Commission Secretariat, as well as the instructions of the Director-General and the Chief Engineer.

Qualifications and Experience

- University degree, diploma from a qualifying higher education institution, preferably in shipbuilding or marine engineering; practical experience in work relating to low-emission alternative energy sources and energy efficiency in inland navigation, either through work in a shipyard, a shipbuilding institute, a technology provider, a ship classification society or a similar organization, or with government authorities.
- Knowledge of relevant EU initiatives and EU funding programmes, as well as experience with relevant EU-funded projects.
- Comprehensive knowledge of relevant computer programmes, in particular Microsoft Office.
- Good command of written and spoken English, and one of the official languages of the Commission is mandatory.

COUNSELLOR FOR TRANSPORT, EXPLOITATION, PORT DEVELOPMENT AND ENVIRONMENTAL MATTERS

Scope of Duties:

- Works under the direction of the Chief Engineer.
- Deals with matters relating to passenger and freight transport; with matters relating to ports and port operations, with matters relating to the management of water resources in accordance with nautical conditions.
- Prepares documents on organising the collection of waste (containing oil, waste water, rubbish) from vessels operating on the Danube.
- Prepares documents for the meeting of the expert group on ship-generated waste.
- Advises the Commission and supports its work; represents the Secretariat of the Commission in accordance with the mandate received from the Director-General; maintains continuous contact with authorities of the Member States, international organizations, and other stakeholders; prepares proposals, information materials, reports, and publications within his/her area of responsibility.
- Prepares analyses and summaries of documents and papers on the topic of “Integration of Danube (shipping) into international logistics chains and the improvement of logistics services on the Danube”.
- Participates in the development and implementation of projects contributing to the development of regional and subregional cooperation.
- Actively participates in the activity of Priority Area 1 a) (PA 1a) of the EU Strategy for the Danube Region (EUSDR PA 1a (Waterways mobility)).
- Deals with matters related to the implementation of the "Joint Statement on Guidelines for the Development of Navigation and Environmental Protection in the Danube River Basin", signed by the Danube Commission, the International Commission for the Protection of the Danube River and the International Sava River Basin Commission.
- Within his/her area of competence, carries out other tasks of the Danube Commission Secretariat, as well as the instructions of the Director-General and the Chief Engineer.

Qualifications and Experience

- University degree, diploma from a qualifying higher education institution.
- Extensive work experience in the field of inland waterway transport.
- Ability to work with computers.
- Good command of written and spoken English, and one of the official languages of the Commission is mandatory.

COUNSELLOR FOR PROFESSIONAL QUALIFICATION, VESSEL CREW QUALIFICATION, AND MEASURES TO COUNTER THE QUALIFIED PERSONNEL SHORTAGE IN DANUBE NAVIGATION

Scope of Duties

- Works under the direction of the Chief Engineer.
- Advises the Commission and supports its work; represents the Secretariat of the Commission in accordance with the mandate received from the Director-General; maintains continuous contact with authorities of the Member States, international organizations, and other stakeholders; prepares proposals, information materials, reports, and publications within his/her area of responsibility.
- Prepares the Expert Group Meetings on personnel issues and supports their execution in close cooperation with the chair (drawing up the agenda, taking minutes, preparing working documents); processes documents from the delegations, forwards them and supports their discussion in the relevant Working Groups and at the Sessions; prepares draft resolutions as necessary.
- Organises Expert Meetings to exchange experiences and opinions with the authorities of the Danube states and Danube shipping organisations and oversees their implementation, including the utilisation of the results of the events.
- Represents the Secretariat of the Danube Commission at CESNI meetings of the Working Group on Professional Qualifications (CESNI/QP) and its non-permanent working groups on crew regulations (CESNI/QP/Crew) and quality management (CESNI/QP/QM) and, where applicable, new permanent working and expert groups or ad hoc expert groups.
- Presents and defends the positions of Danube navigation at CESNI and at events organised by other international organisations in the given area of responsibility.
- Supports member states in coordinating and implementing initiatives to secure skilled personnel in Danube navigation in relevant European initiatives.
- Works with the Chief Engineer to develop a draft influence strategy for the Danube Commission for European initiatives/work that fall within the given area of responsibility and could influence the national areas of the Danube states.

Qualifications and Experience

- University degree (at least a master's degree) in law, European studies, or human resources management.
- At least 5 years of experience, if possible, in the specified field, either in public administration, a training and further education institution for inland waterway transport, or in a position in the shipping sector with an international focus and experience in human resources.
- Knowledge of inland waterway transport and its institutions is mandatory.
- Comprehensive IT skills, especially in Microsoft Office applications.
- Editorial skills, precise written and oral expression.
- Ability to work independently and high level of self-motivation, social skills and the ability to work in a multicultural team.
- Ability to set priorities and act proactively to avoid potential conflicts.
- Good command of written and spoken English, and one of the official languages of the Commission is mandatory.